



## SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES

(AUTONOMOUS)

(Approved by AICTE, New Delhi & Affiliated to JNT University, Anantapur)

Accredited by National Board of Accreditation, AICTE, New Delhi

*Proceedings of the Principal, Sreenivasa Institute of Technology and Management Studies, Chittoor.*

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Present. Dr. N Venkatachalapathi

Principal

Ref. No. Steering Committees/2024-2025.

Dt.05.07.2024.

Sub: Establishment – **Library & Self Learning committee** – Orders-Issued-Reg.

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**Library & Self Learning Committee** constituted with the following committee members under the Chairmanship of Principal.

**Library & Self Learning Committee:**

S.No	Name	Role
1	Mr. M.E. Palanivel	Co-ordinator
2	Mr Ramesh R Halakurki	Addl. Coordinator
3	Mr K Narasimhulu	Member-MECH
4	Mrs B K Shalini	Member-EEE
5	Mrs G Geethanjali	Member-ECE
6	Mrs Sathiyapriya	Member-CSE
7	Mr M Madhavan	Member-CSM
8	Mr L Vijayakumar	Member-CAI
9	Mr A Srinivasan	Member-CDS
10	Mr M Mohan Babu	Member-H&S
11	Dr R Priyadharshini	Member-MBA
12	Mr J Pavan Sai	Member-MCA
13	Mr P Srihari Babu	Member-Library
14	Mr Mohn Babu	Member-Library

**Roles and Responsibilities:**

- To guide the Librarian in formulating general library policies and regulations which govern the functions of the library.
- To provide for proper documentation services and updating the library collection.
- To work towards modernization and improvement of Library and documentation Services.
- To formulate policies and procedures for efficient use of Library resources.
- To review Library readership dept-wise.
- To adopt measures to enhance readership.
- Budget preparation and allocation of funds for all departments while purchasing books and other reading materials like e-resources, magazines and journals.
- To recommend to the authorities the fees and other charges for the use of the library.
- To seek feedback on Library functions from readers.
- To submit the annual report on the functioning of the library
- To take measures to increase the membership of the library beyond the boundaries of the College.
- Application of ICT in all areas of library including library automation
- Membership in professional organizations and associations, like INFLIBNET, IITs, Foreign libraries, and industry if Maintain Book Bank Scheme facility for weaker
- Maintain the stock report of books, e-resources, magazines and journals.

(Dr.N VENKATACHALAPATHI)

Principal